

Halli N. Trenholme

19233 69A Ave

Surrey, B.C.

V4N 6K4

(778) 835-9706

hntrenholme@gmail.com

SKILLS AND ATTRIBUTES

- Excellent computer skills
- Quick learner
- Team player
- Mature
- Hard worker
- Great social skills
- Responsible and reliable
- Passionate & enthusiastic

EDUCATION

September 2018 - April 2020

Okanagan College, Penticton, B.C.

Associate of Arts Diploma

September 2020

Accepted into the Bachelor of Arts Program at The University of the Fraser Valley

WORK EXPERIENCE

March 2015 - July 2018

Cineplex Odeon (604) 460 6455

Cast member

- Handling guest concerns
- Treasurer
- Handling cash, credit, and debit transactions
- Assembling orders

December 2018 - April 2020

Tim Hortons (250) 498-2900

Team Member/Weekend Shift Lead

- Handling drive thru orders
- Treasurer/end of shift cash-outs
- Morning shift leader

August 2020 - Current

Urban Walls (778) 980-7947

Production/Shipping Representative

- Packaging orders
- Emailing/handling customer's concerns
- Printing/cutting decals
- Social media representative